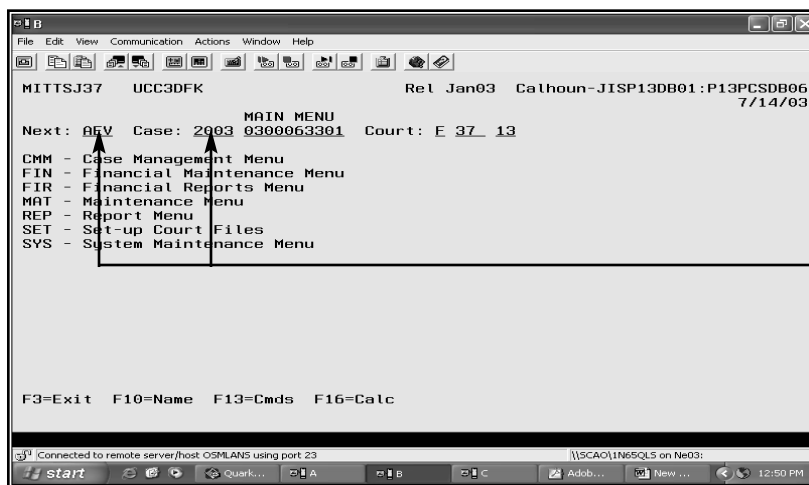


Case Disposition for Neglect/Abuse Proceedings

Case disposition occurs at the **Edit Event** screen. All dispositions are entered at the **Edit Event** screen and are counted on the **Quarterly Caseload Report**, therefore it is important that cases are disposed and entered correctly and in a timely fashion. All minor's on Neglect/Abuse case (petition) must be disposed in order for the case to be adjudicated.

TCS allows the user numerous options to create events. It is up to the user to determine the processing that works best for them. Listed on pages 7.1 - 7.8 are five options to take you to the **Edit Event** screen to create events. Determine the process that is the easiest and most efficient for you.

Option #1 ~ Event Add by Case Number

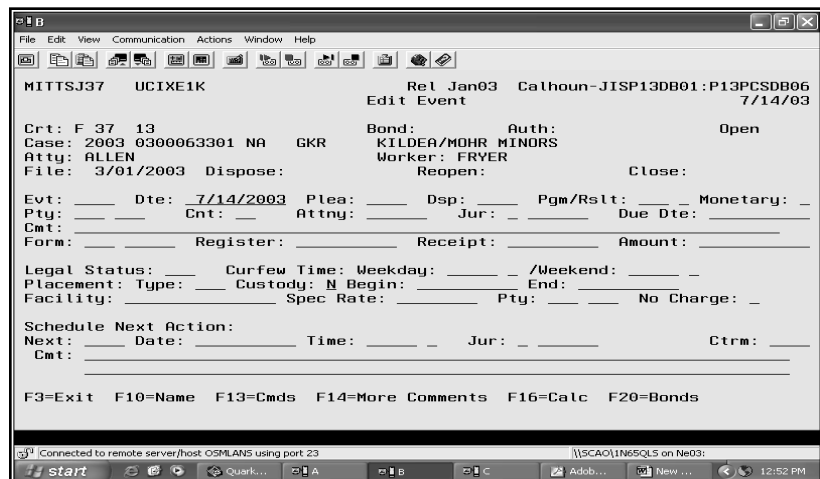


Step #1

From any screen enter **AEV**
(**Add Event**) at the next line,
as well as the case (petition)
number, then press
<ENTER>.

Step #2

This will return you to the **Edit Event** screen to proceed with case disposition.



Option #2 ~ Event Add by Case Number

MITTSJ37 UCC3DFK Rel Jan03 Calhoun-JISP13DB01:P13PCSD06 7/14/03

MAIN MENU

Next: **EVT** Case: 2003 0300063301 Court: E 37 13

ADR - ADR Menu
CMM - Case Management Menu
FIN - Financial Maintenance Menu
FIR - Financial Reports Menu
INT - Intake Menu
MAT - Maintenance Menu
REP - Report Menu
SET - Set-up Court Files
SYS - System Maintenance Menu

F3=Exit F10=Name F13=Cmnds F16=Calc

Step #1

From any screen enter **EVT** (**Case Events**) at the next line, as well as the case (petition) number, then press **<ENTER>**.

Step #2

This will return you to the **Work with Events** screen for that case number. Select **<F6>** to create

MITTSJ37 UCFZDFK Rel Jan03 Calhoun-JISP13DB01:P13PCSD06 7/14/03

Work with Events

Next: Case: 2003 0300063301 Court: E 37 13 Open

NA KILDEA/MOHR MINORS

Attorneys: REED Filed: 3/01/2003 Disposed: Reopened:

Type options, press Enter.
2=Change 4=Delete 5=Display F=Form M=Monetary P=Program/Results S=Sentence

Date:	Evt#	Event	Cnt	Pty	Attny	Jurist	Receipt	Amount
3/01/2003	4	PET		JUV	2	27878		.00
3/01/2003	3	PET		JUV	1	27878		.00
3/01/2003	2	OTC		JUV	2	27878		.00

Nxt: PRH 3/01/2003 2:00 P Rm#: 82

F3=Exit F6=Create F10=Name F13=Cmnds F16=Calc F17=Top F18=Bottom F21=Print

Step #3

This will return you to the **Edit Event** screen to proceed with case disposition.

MITTSJ37 UCIXE1K Rel Jan03 Calhoun-JISP13DB01:P13PCSD06 7/14/03

Edit Event

Crt: F 37 13 Bond: Auth: Open

Case: 2003 0300063301 NA GKR KILDEA/MOHR MINORS

Atty: ALLEN Worker: FRYER

File: 3/01/2003 Dispose: Reopen: Close:

Evt: Dte: 7/14/2003 Plea: Dsp: Pgm/Rslt: Monetary: -

Pty: Cnt: Attny: Jur: Due Dte: -

Cmt: Form: Register: Receipt: Amount: -

Legal Status: Curfew Time: Weekday: /Weekend: -

Placement: Type: Custody: N Begin: End: -

Facility: Spec Rate: Pty: No Charge: -

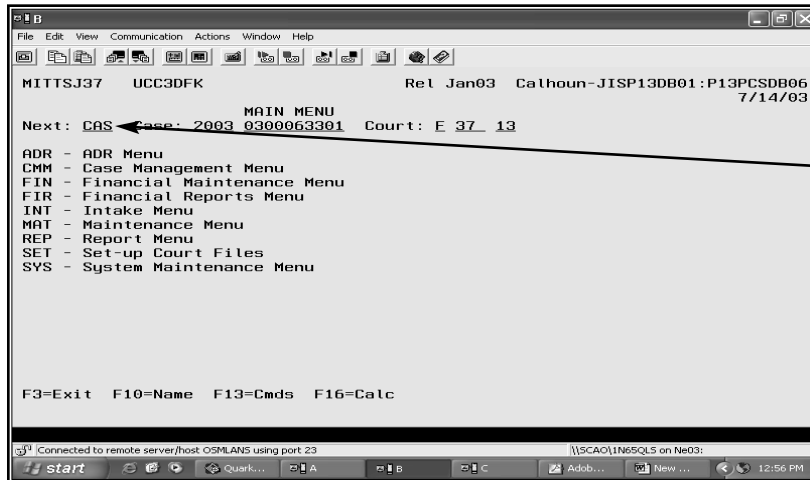
Schedule Next Action:

Next: Date: Time: Jur: Ctrm: -

Cmt: -

F3=Exit F10=Name F13=Cmnds F14=More Comments F16=Calc F20=Bonds

Option #3 ~ Event Add by Case Number

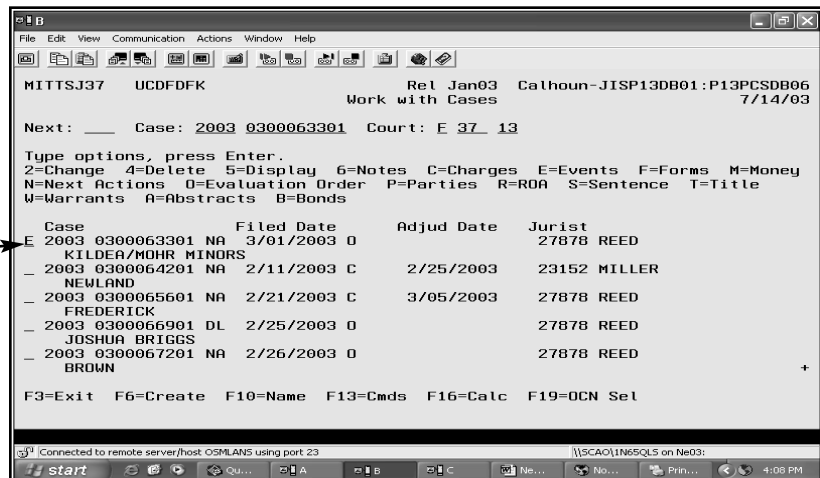


Step #1

From any screen enter **CAS** (Work with Cases) at the next line, as well as the case (petition) number, then press **<ENTER>**.

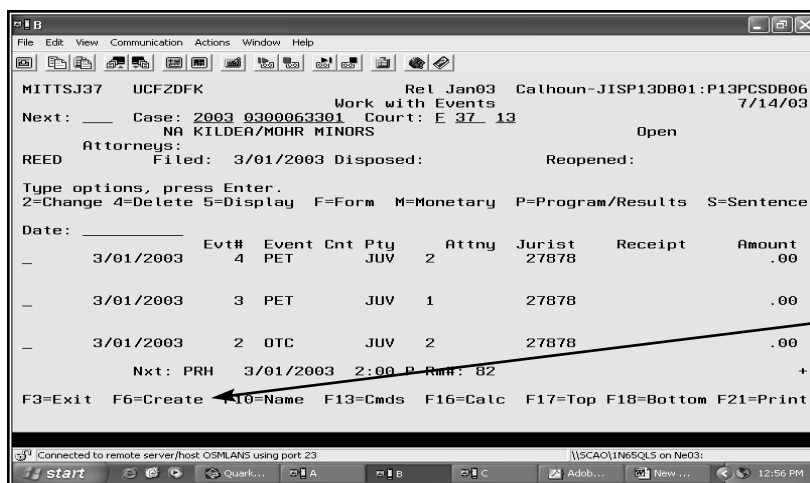
Step #2

This will return you to the **Work with Cases** screen for that case number. Enter an **"E"** (events) next to the case (petition) number and press the **<ENTER>** key.



Step #3

This will return you to the **Work with Events** screen for the case number you selected. Select **<F6>** to create.



continued →

Option #3 ~ Event Add by Case Number continued

MITTSJ37 UCIXE1K Rel Jan03 Calhoun-JISP13DB01:P13PCSD06
Edit Event 7/14/03

Crt: F 37 13 Bond: Auth: Open
Case: 2003 0300063301 NA GKR KILDEA/MOHR MINORS
Atty: ALLEN Worker: FRYER
File: 3/01/2003 Dispose: Reopen: Close:

Evt: ___ Dte: 7/14/2003 Plea: ___ Dsp: ___ Pgm/Rslt: ___ Monetary: ___
Pty: ___ Cnt: ___ Attny: ___ Jur: ___ Due Dte: ___
Cmt: ___
Form: ___ Register: ___ Receipt: ___ Amount: ___

Legal Status: ___ Curfew Time: Weekday: ___ /Weekend: ___
Placement: Type: ___ Custody: N Begin: ___ End: ___
Facility: ___ Spec Rate: ___ Pty: ___ No Charge: ___

Schedule Next Action:
Next: ___ Date: ___ Time: ___ Jur: ___ Ctrm: ___
Cmt: ___

F3=Exit F10=Name F13=Cmnds F14=More Comments F16=Calc F20=Bonds

Connected to remote server/host OSMLANS using port 23 \\SCAO\IN65QL5 on Ne03

Step #4

This will return you to the **Edit Event** screen to proceed with case disposition.

Option #4 ~ Event Add by Name

Step #1

MITTSJ37 UCHRD FK Rel Jan03 Calhoun-JISP13DB01:P13PCSD06
Work with Names 6/30/03

Next: **NAM** Case: Court: E 37 13

Type options, press Enter.
2=Change 4=Delete 5=Display A=AR Bills B=Bonds C=Cases F=Fin Info
J=Juvenile M=Money W=Wills Z=Receipts

Name: _____

Name	X	R	DOB	SSN	City	Alt
A C FOUNDRY,,					BATTLE CREEK	
A C FOUNDRY,,					BATTLE CREEK	
A C IVY					BATTLE CREEK	
A. C. IVY					BATTLE CREEK	
A. J. PEHRSON, JR.					MARSHALL	
A.D. BONDS					BATTLE CREEK	
A,D,			8/04/1978			
A,E,			9/24/1978			
A,M,			6/01/1979			

F3=Exit F6=Create F13=Cmnds F16=Calc

Enter **NAM (Work with Name)** at your Next line and press **<ENTER>**. You will be returned to the **Work with Names** screen

Step #2

Enter the Lastname,firstinitial of the minor and press the **<ENTER>** key.

MITTSJ37 UCHRD FK Rel Jan03 Calhoun-JISP13DB01:P13PCSD06
Work with Names 7/14/03

Next: Case: Court: E 37 13

Type options, press Enter.
2=Change 4=Delete 5=Display A=AR Bills B=Bonds C=Cases F=Fin Info
J=Juvenile M=Money W=Wills Z=Receipts

Name: **KILDEA,K**

Name	X	R	DOB	SSN	City	Alt
KILDEA, KARI, ANN	F	WA	5/01/1997			
KILDEA, SARA, MARIE,	F	WA	9/01/1980		BATTLE CREEK	
KILDEA, SCOTT, ALLEN	M	WA	7/01/1977		TRAVERSE CITY	
KILE, MARY, ELLEN,						
KILE, MELINDA, K.				368-54-9642		
KILE, PETER, D.				370-56-6247		
KILE, ROBERT, EARL,						
KILGORE ERIC PAUL			1/29/1977			
KILGORE JUANITA						

F3=Exit F6=Create F13=Cmnds F16=Calc

Step #3

Enter a "C" for cases next to the minor's name to view all cases (petitions) for this name and press the **<ENTER>** key. You will be returned to the **Work with Cases for** screen

MITTSJ37 UCHRD FK Rel Jan03 Calhoun-JISP13DB01:P13PCSD06
Work with Names 7/14/03

Next: Case: Court: E 37 13

Type options, press Enter.
2=Change 4=Delete 5=Display A=AR Bills B=Bonds C=Cases F=Fin Info
J=Juvenile M=Money W=Wills Z=Receipts

Name: **KILDEA,K**

Name	X	R	DOB	SSN	City	Alt
C KILDEA, KARI, ANN	F	WA	5/01/1997			
KILDEA, SARA, MARIE,	F	WA	9/01/1980		BATTLE CREEK	
KILDEA, SCOTT, ALLEN	M	WA	7/01/1977		TRAVERSE CITY	
KILE, MARY, ELLEN,						
KILE, MELINDA, K.				368-54-9642		
KILE, PETER, D.				370-56-6247		
KILE, ROBERT, EARL,						
KILGORE ERIC PAUL			1/29/1977			
KILGORE JUANITA						

F3=Exit F6=Create F13=Cmnds F16=Calc

continued →

Option #4 ~ Event Add by Name, continued

Step #4

Select the case you want to add the event to by entering a "E" for events next to the case number and press the <ENTER> key.

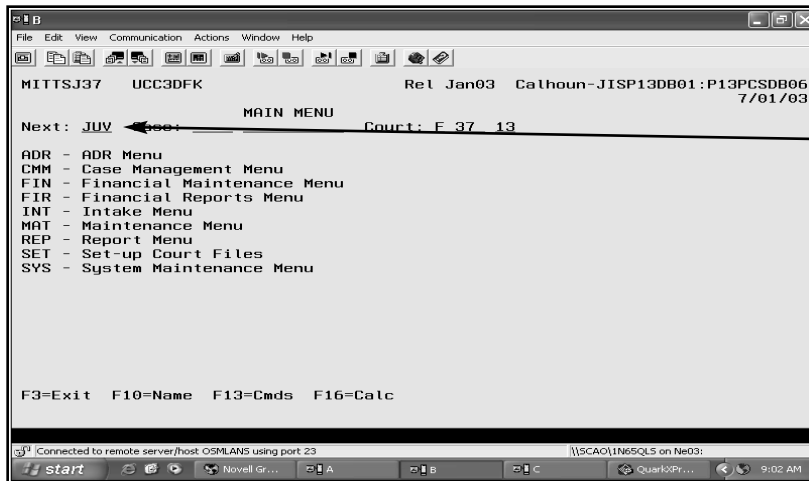
Step #5

This will return you to the **Work with Events** screen for that case number. Select <F6> to create

Step #6

This will return you to the **Edit Event** screen to proceed with case disposition.

Option #5 ~ Event Add by Juvenile

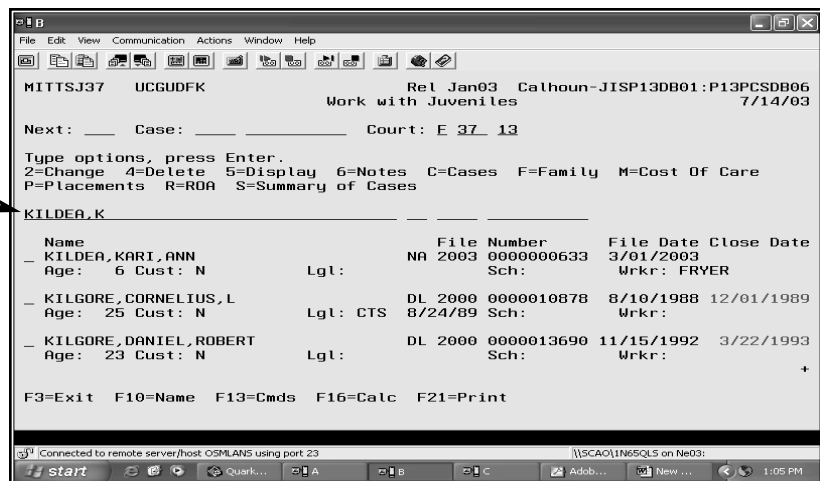


Step #1

Enter **JUV** (**Work with Juveniles**) at your Next line and press **<ENTER>**. You will be returned to the **Work with Juveniles** screen

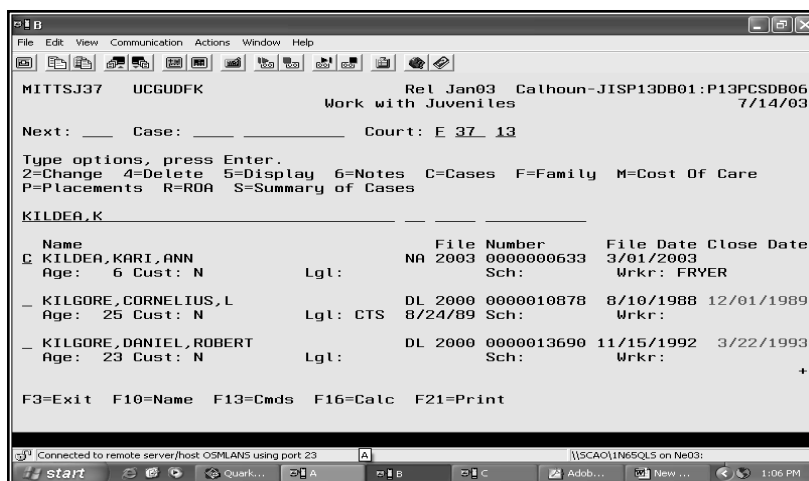
Step #2

Type the Lastname,firstinitial of the juvenile and press the **<ENTER>** key.



Step #3

Enter **"C"** next to the minor's name and press the **<ENTER>** key. You will be returned to the **Work with Cases for** screen.



continued →

Option #5 ~ Event Add by Juvenile, continued

MITTSJ37 UCUADFK Rel Jan03 Calhoun-JISP13DB01:P13PCSD06
Work with Cases for 7/14/03
KILDEA, KARI, ANN .00

Next: Case: Court: E 37 13

Type options, press Enter.
2=Change 4=Delete 5=Display 6=Notes A=Abs B=Bonds C=Charges E=Events
F=Forms M=Money N=Nxt Actns P=Parties R=ROA S=Sent W=Warrant Z=Receipt
Case Jur Pty Typ Alt Pty Filed Court Balance
E 2003 0300063301 NA GKR JUV 1 3/01/2003 0 F 37 13 .00
KILDEA/MOHR MINORS

F3=Exit F6=Create F10=Name F13=Cmnds F16=Calc F17=Top F18=Bottom F21=Prt

Step #4

Select the case you want to add the event to by entering a "E" for events next to the case number and press the <ENTER> key.

Step #5

This will return you to the **Work with Events** screen for that case number. Select <F6> to create

MITTSJ37 UCFZDFK Rel Jan03 Calhoun-JISP13DB01:P13PCSD06
Work with Events 7/14/03
Next: Case: 2003 0300063301 Court: E 37 13
NA KILDEA/MOHR MINORS Open

Attorneys: REED Filed: 3/01/2003 Disposed: Reopened:

Type options, press Enter.
2=Change 4=Delete 5=Display F=Form M=Monetary P=Program/Results S=Sentence

Date:	Evt#	Event	Cnt	Pty	Attny	Jurist	Receipt	Amount
3/01/2003	4	PET	2	JUV	2	27878		.00
3/01/2003	3	PET	1	JUV	1	27878		.00
3/01/2003	2	OTC	2	JUV	2	27878		.00

Nxt: PRH 3/01/2003 2:00 P Rm#: 82

F3=Exit F6=Create F10=Name F13=Cmnds F16=Calc F17=Top F18=Bottom F21=Print

Step #6

This will return you to the **Edit Event** screen to proceed with case disposition.

MITTSJ37 UCIXE1K Rel Jan03 Calhoun-JISP13DB01:P13PCSD06
Edit Event 7/14/03

Crt: F 37 13 Bond: Auth: Open
Case: 2003 0300063301 NA GKR KILDEA/MOHR MINORS
Atty: ALLEN Worker: FRYER
File: 3/01/2003 Dispose: Reopen: Close:

Evt: Dte: 7/14/2003 Plea: Dsp: Pgm/Rslt: Monetary: Pty: Cnt: Attny: Jur: Due Dte: Cmt: Form: Register: Receipt: Amount:

Legal Status: Curfew Time: Weekday: /Weekend: Placement: Type: Custody: N Begin: End: Facility: Spec Rate: Pty: No Charge:

Schedule Next Action: Next: Date: Time: Jur: Ctrm: Cmt:

F3=Exit F10=Name F13=Cmnds F14=More Comments F16=Calc F20=Bonds

Case Disposition ~ One Minor

CHECK: To make sure this is the correct case (petition) number

MITTSJ37 UCIXE1K DB01:P13PCSD06 7/14/03

Crt: F 37 13
 Case: 2003 0300063301 NA GKR Bond: KILDEA/MOHR MINORS Auth: FRYER Open
 Atty: ALLEN Worker: FRYER
 File: 3/01/2003 Dispose: Reopen: Close:

Evt: 7/14/2003 Plea: Dsp: Pgm/Rslt: Monetary:
 Pty: Cnt: Attny: Jur: Due Dte:
 Cmt: Form: Register: Receipt: Amount:

Legal Status: Curfew Time: Weekday: /Weekend:
 Placement: Type: Custody: N Begin: End:
 Facility: Spec Rate: Pty: No Charge:

Schedule Next Action:
 Next: Date: Time: Jur: Ctrm:
 Cmt:

F3=Exit F10=Name F13=Cmts F14=More Comments F16=Calc F20=Bonds

Step #1

From the **Edit Event** screen, enter the event type of the hearing that was held to dispose the case.

Step #2

If you do not know the code, then <F4> prompt, type the description of the event and press <ENTER>. Then select the event by placing a "1" next to the description and press <ENTER>.

MITTSJ37 UCIXE1K DB06 14/03

Crt: F 37
 Case: 2003
 Atty: ALLEN
 File: 3/01

Select Event Type by Description

Category: CIVIL CIVIL

Type options, press Enter.
 1=Select 5=Display C=Event Cat

Description	Type	Eff Date	Inactive
FORMAL HEARING	FOH	1/01/1900	
HEARING	HRG	1/01/1900	
HEARING ON MOTION TO	MDQ	1/01/1900	
HIV TESTING ORDERED	HIV	1/01/1900	
INDIAN HERITAGE STAT	IHS	1/01/1900	
INFORMATION	INF	1/01/1900	
INITIAL CASE SERVICE	ICSP	1/01/1900	+

F3=Exit F17=By Event Type

Step #3

Enter the date in MMDDCCYY format

MITTSJ37 UCIXE1K Rel Jan03 Calhoun-JISP13DB01:P13PCSD06 7/14/03

Edit Event

Crt: F 37 13
 Case: 2003 0300063301 NA GKR Bond: KILDEA/MOHR MINORS Auth: FRYER Open
 Atty: ALLEN Worker: FRYER
 File: 3/01/2003 Dispose: Reopen: Close:

Evt: F0H Dte: 05012003 Plea: Dsp: Pgm/Rslt: Monetary:
 Pty: Cnt: Attny: Jur: Due Dte:
 Cmt: Form: Register: Receipt: Amount:

Legal Status: Curfew Time: Weekday: /Weekend:
 Placement: Type: Custody: N Begin: End:
 Facility: Spec Rate: Pty: No Charge:

Schedule Next Action:
 Next: Date: Time: Jur: Ctrm:
 Cmt:

F3=Exit F10=Name F13=Cmts F14=More Comments F16=Calc F20=Bonds
 Party Type Value Required.

continued →

Case Disposition ~ One Minor, continued

MITTSJ37 UCIXE1K Rel Jan03 Calhoun-JISP13DB01:P13PCSD806
Edit Event 7/14/03

Crt: F 37 13 Bond: Auth: Open
Case: 2003 0300063301 NA GKR KILDEA/MOHR MINORS
Atty: ALLEN Worker: FRYER
File: 3/01/2003 Dispose: Reopen: Close:

Evt: FOH Dte: 5/01/2003 Plea: Dsp: EPC Pgm/Rslt: Monetary: -
Pty: Cnt: Attny: Jur: J 27878 Due Dte: -
Cmt: Form: Register: Receipt: Amount: -

Legal Status: Curfew Time: Weekday: /Weekend: -
Placement: Type: Custody: N Begin: End: -
Facility: Spec Rate: Pty: No Charge: -

Schedule Next Action:
Next: Date: Time: Jur: Ctrm: -
Cmt: -

F3=Exit F10=Name F13=Cmts F14=More Comments F16=Calc F20=Bonds
Party Type Value Required.

Connected to remote server/host OSMILANS using port 23
start Quark... A B C Adobe... New ... 1:22 PM

Step #4

At the **DSP** field enter the appropriate disposition code.

Step #5

If you do not know the code, you may <F4> prompt at the **DSP** field, enter a "1" next to the appropriate code and press the <ENTER> key.

MITTSJ37 UCFBDFK un-JISP13DB01:P13PCSD806
Select Case Type Category/Disp/Plea 7/14/03

Category: CIVL CIVIL
Type options, press Enter.
1=Select
Dispo: EPC

Code	FOUND WITHIN PROVISION	Dispo	Action
1	FPC	FOUND WITHIN PROVISION	G Guilty
-	GTD	GRANTED	
-	JGDD	JUDGMENT FOR DEFENDANT	
-	JGDP	JUDGMENT FOR PLAINTIFF	
-	JGE	JUDGMENT RENDERED	

F3=Exit

Party Type Value Required.

Connected to remote server/host OSMILANS using port 23
start Quark... A B C Adobe... New ... 1:25 PM

Step #6

Enter the first program or result, and if you will be adding more than one, place a "Y" next to the **Pgm/Rslt** field.

If you are going to add monetary orders enter a "Y" at the monetary field.

MITTSJ37 UCIXE1K Rel Jan03 Calhoun-JISP13DB01:P13PCSD806
Edit Event 7/14/03

Crt: F 37 13 Bond: Auth: Open
Case: 2003 0300063301 NA GKR KILDEA/MOHR MINORS
Atty: ALLEN Worker: FRYER
File: 3/01/2003 Dispose: Reopen: Close:

Evt: FOH Dte: 5/01/2003 Plea: Dsp: EPC Pgm/Rslt: AUT Y Monetary: Y
Pty: Cnt: Attny: Jur: J 27878 Due Dte: -
Cmt: Form: Register: Receipt: Amount: -

Legal Status: Curfew Time: Weekday: /Weekend: -
Placement: Type: Custody: N Begin: End: -
Facility: Spec Rate: Pty: No Charge: -

Schedule Next Action:
Next: Date: Time: Jur: Ctrm: -
Cmt: -

F3=Exit F10=Name F13=Cmts F14=More Comments F16=Calc F20=Bonds
Party Type Value Required.

Connected to remote server/host OSMILANS using port 23
start Quark... A B C Adobe... New ... 1:29 PM

continued →

Case Disposition ~ One Minor, continued

MITTSJ37 UCIXE1K Rel Jan03 Calhoun-JISP13DB01:P13PCSD06
Edit Event 7/14/03

Crt: F 37 13 Bond: Auth: Open
Case: 2003 0300063301 NA GKR KILDEA/MOHR MINORS
Atty: ALLEN Worker: FRYER
File: 3/01/2003 Dispose: Reopen: Close:

Evt: EDH Dte: 5/01/2003 Plea: Dsp: EPC Pgm/Rslt: AUT Monetary: _
Pty: JUV 1 Cnt: Attny: Jur: J 27878 Due Dte: _
Cmt: Form: Register: Receipt: Amount: _

Legal Status: Curfew Time: Weekday: _ /Weekend: _
Placement: Type: Custody: N Begin: End: _
Facility: Spec Rate: Pty: No Charge: _

Schedule Next Action:
Next: Date: Time: Jur: Ctrm: _
Cmt: _

F3=Exit F10=Name F13=Cmts F14=More Comments F16=Calc F20=Bonds
Party Type Value Required.

Connected to remote server/host OSLMANS using port 23
[start] Quark... A B C Adobe... New ... 1:35 PM

Step #7

Enter the party (PTY) that this disposition pertains to (e.g. JUV 1, JUV 2, etc.)

Step #8

If you do not know the party that is being disposed, you may select <F4> prompt for valid options and place a "1" next to the name, then press <ENTER>.

MITTSJ37 UCIXE1K Rel Jan03 Calhoun-JISP13DB01:P13PCSD06
Edit Event 7/14/03

MITTSJ37 UCP8DFK
Court: F 37 13 Select Parties for Event (Neglect Cases ONLY)
Family Name: KILDEA/MOHR MINORS

Type options, press Enter.
1=Select 2=Change 5=Display

Party: _

Pty:	Name	Case:
1 JUV	1 KILDEA, KARI, ANN	2003 0300063301
- JUV	2 MOHR, MICHAEL, ROBERT	2003 0300063301
- NF	1 KILDEA, SCOTT, ALLEN	2003 0300063301
- NF	2 MOHR, ROBERT, WILLIAM	2003 0300063301
- NM	1 KILDEA, SARA, MARIE,	2003 0300063301

F3=Exit F6=Create F10=Name F13=Cmts F16=Calc

Connected to remote server/host OSLMANS using port 23
[start] Quark... A B C Adobe... New ... 1:37 PM

Step #9

Continue to enter in any information regarding this minor's petition, and when you have entered all pertinent data, press the <ENTER> key

MITTSJ37 UCIXE1K Rel Jan03 Calhoun-JISP13DB01:P13PCSD06
Edit Event 7/14/03

Crt: F 37 13 Bond: Auth: Open
Case: 2003 0300063301 NA GKR KILDEA/MOHR MINORS
Atty: ALLEN Worker: FRYER
File: 3/01/2003 Dispose: Reopen: Close:

Evt: EDH Dte: 5/01/2003 Plea: Dsp: EPC Pgm/Rslt: AUT Monetary: _
Pty: JUV 1 Cnt: Attny: 35605 Jur: J 27878 Due Dte: _
Cmt: Form: Register: Receipt: Amount: _

Legal Status: IWS Curfew Time: Weekday: _ /Weekend: _
Placement: Type: PEE Custody: N Begin: End: _
Facility: Spec Rate: Pty: No Charge: _

Schedule Next Action:
Next: DSP Date: 06012003 Time: 200 P Jur: Ctrm: _
Cmt: _

F3=Exit F10=Name F13=Cmts F14=More Comments F16=Calc F20=Bonds

Connected to remote server/host OSLMANS using port 23
[start] Quark... A B C Adobe... New ... 1:41 PM

continued →

Case Disposition ~ One Minor, continued

MITTSJ37 UCIXE1K Rel Jan03 Calhoun-JISP13DB01:P13PCSD06
Edit Event 7/14/03

Crt: F 37 13 Bond: Auth: 5/01/2003 Open
Case: 2003 0300063301 NA GKR KILDEA/MOHR MINORS
Atty: ALLEN Worker: FRYER
File: 3/01/2003 Dispose: Reopen: Close:

Evt: ___ Dte: 5/01/2003 Plea: ___ Dsp: ___ Pgm/Rslt: ___ Monetary: ___
Pty: ___ Cnt: ___ Attny: ___ Jur: ___ Due Dte: ___
Cmt: ___
Form: ___ Register: ___ Receipt: ___ Amount: ___

Legal Status: ___ Curfew Time: Weekday: ___ /Weekend: ___
Placement: Type: ___ Custody: N Begin: ___ End: ___
Facility: ___ Spec Rate: ___ Pty: ___ No Charge: ___

Schedule Next Action:
Next: ___ Date: ___ Time: ___ Jur: ___ Ctrm: ___
Cmt: ___

F3=Exit F10=Name F13=Cmnds F14=More Comments F16=Calc F20=Bonds

Step #10

The Edit Event screen will be returned.

Please Note: The case header is at an open status because **PTY JUV 2** has not been disposed.

Because the result of **AUT** was entered, the case (petition) for this minor has been authorized.

Step #11

<F3> will return you to the **Work with Events** screen.

Please Note: One event has been created for the minor you selected on the **Edit Event** screen.

MITTSJ37 UCIFZDFK Rel Jan03 Calhoun-JISP13DB01:P13PCSD06
Work with Events 7/14/03

Next: ___ Case: 2003 0300063301 Court: E 37 13
NA KILDEA/MOHR MINORS Open

Attorneys: REED Filed: 3/01/2003 Disposed: Reopened:

Type options, press Enter.
2=Change 4=Delete 5=Display F=Form M=Monetary P=Program/Results S=Sentence

Date:	Evt#	Event	Cnt	Pty	Attny	Jurist	Receipt	Amount
5/01/2003	5	FOH	JUV	1	35605	27878		.00
Nxt: DSP 6/01/2003 2:00 P Rm#: 249								
3/01/2003	4	PET	JUV	2		27878		.00
3/01/2003	3	PET	JUV	1		27878		.00

F3=Exit F6=Create F10=Name F13=Cmnds F16=Calc F17=Top F18=Bottom F21=Print

Step #12

<F3> again to return to the **Work with Cases for** screen.

Please Note: The status has not changed from the status of "O" for open because both minors have not been disposed.

MITTSJ37 UCIADEFK Rel Jan03 Calhoun-JISP13DB01:P13PCSD06
Work with Cases for 7/14/03

Next: ___ Case: ___ Court: E 37 13
KILDEA, KARI, ANN

Type options, press Enter.
2=Change 4=Delete 5=Display 6=Notes A=Abs B=Bonds C=Charges E=Events
F=Forms M=Money N=Nxt Actns P=Parties R=ROA S=Sent W=Warrant Z=Receipt

Case	Jur	Pty	Typ	Alt	Pty	Filed	Court	Balance
2003 0300063301 NA GKR JUV	1		3/01/2003	0	F 37 13		.00	

F3=Exit F6=Create F10=Name F13=Cmnds F16=Calc F17=Top F18=Bottom F21=Prt

Case Disposition ~ Second Minor, continued

When the hearing has been held to disposed of the second minor for this case (petition) follow steps #1 through #6 on pages 7.9 and 7.10.

When you reach the **Pty** field, follow the following steps.

REMEMBER
You may <F4> prompt at **PTY** to make your selection.

Step #7

Enter the party (**PTY**) that this disposition pertains to (e.g. JUV 2

Step #9

Continue to enter in any information regarding this minor's petition, and when you have entered all pertinent data, press the <**ENTER**> key

continued →

Case Disposition ~ Second Minor, continued

MITTSJ37 UCIXE1K Rel Jan03 Calhoun-JISP13DB01:P13PCSD806
Edit Event 7/14/03

Crt: F 37 13 Bond: Auth: 5/01/2003 Adju
Case: 2003 0300063301 NA GKR KILDEA/MOHR MINORS
Atty: ALLEN Worker: FRYER
File: 3/01/2003 Dispose: 5/15/2003 Reopen: Close:

Evt: ___ Dte: 7/14/2003 Plea: ___ Dsp: ___ Pgm/Rslt: ___ Monetary: ___
Pty: ___ Cnt: ___ Attny: ___ Jur: ___ Due Dte: ___
Cmt: ___
Form: ___ Register: ___ Receipt: ___ Amount: ___

Legal Status: ___ Curfew Time: Weekday: ___ /Weekend: ___
Placement: Type: ___ Custody: N Begin: ___ End: ___
Facility: ___ Spec Rate: ___ Pty: ___ No Charge: ___

Schedule Next Action:
Next: ___ Date: ___ Time: ___ Jur: ___ Ctrm: ___
Cmt: ___

F3=Exit F10=Name F13=Cmnds F14=More Comments F16=Calc F20=Bonds

Step #10

The Edit Event screen will be returned.

Please Note: The case header is at adjudicated (**Adju**) status because **PTY JUV 2** was disposed and he is the last disposable party on this case (petition).

Step #11

<F3> will return you to the **Work with Events** screen.

Please Note: One event has been created for the minor you selected on the **Edit Event** screen.

MITTSJ37 UCFZDFK Rel Jan03 Calhoun-JISP13DB01:P13PCSD806
Work with Events 7/14/03

Next: ___ Case: 2003 0300063301 Court: E 37 13
Attorneys: NA KILDEA/MOHR MINORS Adjudicate
REED Filed: 3/01/2003 Disposed: 5/15/2003 Reopened:

Type options, press Enter.
2=Change 4=Delete 5=Display F=Form M=Monetary P=Program/Results S=Sentence

Date	Evt#	Event	Cnt	Pty	Attny	Jurist	Receipt	Amount
5/15/2003	6	F0H	2	JUV		27878		.00
Nxt: DSP	6/01/2003	2:00 P	Rm#:	249				
5/01/2003	5	F0H	1	JUV	35605	27878		.00
Nxt: DSP	6/01/2003	2:00 P	Rm#:	249				
3/01/2003	4	PET	2	JUV		27878		.00

F3=Exit F6=Create F10=Name F13=Cmnds F16=Calc F17=Top F18=Bottom F21=Print
Record added.

Step #12

<F3> again to return to the **Work with Cases for** screen.

Please Note: The case status has changed from "O" for open to "A" for adjudicated because both minors have now been disposed.

MITTSJ37 UCUDFK Rel Jan03 Calhoun-JISP13DB01:P13PCSD806
Work with Cases for 7/14/03

Case: 2003 0300063301 NA GKR JUV 1 3/01/2003 A F 37 13
KILDEA/MOHR MINORS

Type options, press Enter.
2=Change 4=Delete 5=Display 6=Notes A=Abs B=Bonds C=Charges E=Events
F=Forms M=Money N=Nxt Acts P=Parties R=ROR S=Sent U=Warrant Z=Receipt
Case Jur Pty Filed Court Balance

F3=Exit F6=Create F10=Name F13=Cmnds F16=Calc F17=Top F18=Bottom F21=Prt

Case Disposition ~ Disposing Multiple Children

MITTSJ37 UCIXE1K SDB01:P13PCSD06 7/14/03

Crt: F 37 13 Case: 2003 0300063301 NA GKR Bond: KILDEA/MOHR MINORS Auth: Open
 Atty: ALLEN Worker: FRYER
 File: 3/01/2003 Dispose: Reopen: Close:

Evt: ___ Dte: 7/14/2003 Plea: ___ Dsp: ___ Pgm/Rslt: ___ Monetary: ___
 Pty: ___ Cnt: ___ Attny: ___ Jur: ___ Due Dte: ___
 Cmt: ___ Form: ___ Register: ___ Receipt: ___ Amount: ___

Legal Status: ___ Curfew Time: Weekday: ___ /Weekend: ___
 Placement: Type: ___ Custody: N Begin: ___ End: ___
 Facility: ___ Spec Rate: ___ Pty: ___ No Charge: ___

Schedule Next Action:
 Next: ___ Date: ___ Time: ___ Jur: ___ Ctrm: ___
 Cmt: ___

F3=Exit F10=Name F13=Cmts F14=More Comments F16=Calc F20=Bonds

Step #1

From the **Edit Event** screen, enter the event type of the hearing that was held to dispose the case.

Step #2

If you do not know the code, then <F4> prompt, type the description of the event and press <ENTER>. Then select the event by placing a "1" next to the description and press <ENTER>.

MITTSJ37 UCP4DFK SDB06 14/03

Select Event Type by Description

Category: CIVIL CIVIL

Type options, press Enter.
 1=Select 5=Display C=Event Cat
 FORMAL HEA

Description	Type	Eff Date	Inactive
FORMAL HEARING	FOH	1/01/1900	Inactive
HEARING	HRG	1/01/1900	
HEARING ON MOTION TO	MDQ	1/01/1900	
HIV TESTING ORDERED	HIV	1/01/1900	
INDIAN HERITAGE STAT	IHS	1/01/1900	
INFORMATION	INF	1/01/1900	
INITIAL CASE SERVICE	ICSP	1/01/1900	

F3=Exit F17=By Event Type

MITTSJ37 UCIXE1K Rel Jan03 Calhoun-JISP13DB01:P13PCSD06 7/14/03

Edit Event

Crt: F 37 13 Case: 2003 0300063301 NA GKR Bond: KILDEA/MOHR MINORS Auth: Open
 Atty: ALLEN Worker: FRYER
 File: 3/01/2003 Dispose: Reopen: Close:

Evt: FOH Dte: 05012003 Plea: ___ Dsp: ___ Pgm/Rslt: ___ Monetary: ___
 Pty: ___ Cnt: ___ Attny: ___ Jur: J 27878 Due Dte: ___
 Cmt: ___ Form: ___ Register: ___ Receipt: ___ Amount: ___

Legal Status: ___ Curfew Time: Weekday: ___ /Weekend: ___
 Placement: Type: ___ Custody: N Begin: ___ End: ___
 Facility: ___ Spec Rate: ___ Pty: ___ No Charge: ___

Schedule Next Action:
 Next: ___ Date: ___ Time: ___ Jur: ___ Ctrm: ___
 Cmt: ___

F3=Exit F10=Name F13=Cmts F14=More Comments F16=Calc F20=Bonds
 Party Type Value Required.

Step #3

Enter the date in MMDDCCYY format

continued →

Case Disposition ~ Disposing Multiple Children, continued

MITTSJ37 UCIXE1K Rel Jan03 Calhoun-JISP13DB01:P13PCSD06
Edit Event 7/14/03

Crt: F 37 13 Bond: Auth: Open
Case: 2003 0300063301 NA GKR KILDEA/MOHR MINORS
Atty: ALLEN Worker: FRYER
File: 3/01/2003 Dispose: Reopen: Close:

Evt: FOH Dte: 5/01/2003 Plea: Dsp: EPC Pgm/Rslt: Monetary: -
Pty: Cnt: Attny: Jur: J 27878 Due Dte: -
Cmt: -
Form: Register: Receipt: Amount: -

Legal Status: Curfew Time: Weekday: /Weekend: -
Placement: Type: Custody: N Begin: End: -
Facility: Spec Rate: Pty: No Charge: -

Schedule Next Action:
Next: Date: Time: Jur: Ctrm: -
Cmt: -

F3=Exit F10=Name F13=Cmts F14=More Comments F16=Calc F20=Bonds
Party Type Value Required.

Step #4

At the **DSP** field enter the appropriate disposition code.

Step #5

If you do not know the code, you may <F4> prompt at the **DSP** field, enter a "1" next to the appropriate code and press the <ENTER> key.

MITTSJ37 UCIXE1K un-JISP13DB01:P13PCSD06
Edit Event 7/14/03

Select Case Type Category/Disp/Plea

Category: CIVL CIVIL

Type options, press Enter.
1=Select

Dispo: EPC

Code	Dispo	Action
EPC	FOUND WITHIN PROVISION	G Guilty
GTD	GRANTED	
JGDG	JUDGMENT FOR DEFENDANT	
JGDP	JUDGMENT FOR PLAINTIFF	
JGE	JUDGMENT RENDERED	

F3=Exit

Party Type Value Required.

Step #6

Enter the first program or result, and if you will be adding more than one, place a "Y" next to the **Pgm/Rslt** field.

If you are going to add monetary orders enter a "Y" at the monetary field.

MITTSJ37 UCIXE1K Rel Jan03 Calhoun-JISP13DB01:P13PCSD06
Edit Event 7/14/03

Crt: F 37 13 Bond: Auth: Open
Case: 2003 0300063301 NA GKR KILDEA/MOHR MINORS
Atty: ALLEN Worker: FRYER
File: 3/01/2003 Dispose: Reopen: Close:

Evt: FOH Dte: 05012003 Plea: Dsp: Pgm/Rslt: AUT Monetary: -
Pty: Cnt: Attny: Jur: Due Dte: -
Cmt: -
Form: Register: Receipt: Amount: -

Legal Status: Curfew Time: Weekday: /Weekend: -
Placement: Type: Custody: N Begin: End: -
Facility: Spec Rate: Pty: No Charge: -

Schedule Next Action:
Next: Date: Time: Jur: Ctrm: -
Cmt: -

F3=Exit F10=Name F13=Cmts F14=More Comments F16=Calc F20=Bonds
Party Type Value Required.

continued →

Case Disposition ~ Disposing Multiple Children, continued

MITTSJ37 UCIXE1K Rel Jan03 Calhoun-JISP13DB01:P13PCSD806
Edit Event 7/14/03

Crt: F 37 13 Bond: Auth: Open
Case: 2003 0300063301 NA GKR KILDEA/MOHR MINORS
Atty: ALLEN Worker: FRYER
File: 3/01/2003 Dispose: Reopen: Close:

Evt: FOH Dte: 05/01/2003 Plea: Dsp: Pgm/Rslt: AUT Monetary: _
Pty: Cnt: Attny: Jur: Due Dte: _
Cmt: _
Form: Register: Receipt: Amount: _

Legal Status: Curfew Time: Weekday: /Weekend: _
Placement: Type: Custody: N Begin: End: _
Facility: Spec Rate: Pty: No Charge: _

Schedule Next Action:
Next: Date: Time: Jur: Ctrm: _
Cmt: _

F3=Exit F10=Name F13=Cmts F14=More Comments F16=Calc F20=Bonds

Step #7

At the **PTY** field, select <F4> prompt.

Step #8

Select the minor's that are being disposed on this case (petition) and press the <ENTER> key.

MITTSJ37 UCIXE1K Rel Jan03 Calhoun-JISP13DB01:P13PCSD806

MITTSJ37 UCP8DFK
Court: F 37 13 Select Parties for Event (Neglect Cases ONLY)
Family Name: KILDEA/MOHR MINORS

Type options, press Enter.
1=Select 2=Change 5=Display

Party: _

Pty:	Name	Case:
1 JUV	1 KILDEA, KARI, ANN	2003 0300063301
1 JUV	2 MOHR, MICHAEL, ROBERT	2003 0300063301
- NF	1 KILDEA, SCOTT, ALLEN	2003 0300063301
- NF	2 MOHR, ROBERT, WILLIAM	2003 0300063301
- NM	1 KILDEA, SARA, MARIE,	2003 0300063301

F3=Exit F6=Create F10=Name F13=Cmts F16=Calc

Step #9

Pty Juv 1's information will be displayed. Continue to enter any necessary information, such as, Placement and/or Next Action information.

MITTSJ37 UCIXE1K Rel Jan03 Calhoun-JISP13DB01:P13PCSD806
Edit Event 7/14/03

Crt: F 37 13 Bond: Auth: Open
Case: 2003 0300063301 NA GKR KILDEA/MOHR MINORS
Atty: ALLEN Worker: FRYER
File: 3/01/2003 Dispose: Reopen: Close:

Evt: FOH Dte: 5/01/2003 Plea: Dsp: EPC Pgm/Rslt: AUT Monetary: _
Pty: JUV 1 Cnt: Attny: Jur: J 27878 Due Dte: _
Cmt: _
Form: Register: Receipt: Amount: _

Legal Status: Curfew Time: Weekday: /Weekend: _
Placement: Type: Custody: N Begin: End: _
Facility: Spec Rate: Pty: No Charge: _

Schedule Next Action:
Next: Date: Time: Jur: Ctrm: _
Cmt: _

F3=Exit F10=Name F13=Cmts F14=More Comments F16=Calc F20=Bonds

continued →

Case Disposition ~ Disposing Multiple Children, continued

Step #10

Once you have entered all necessary information regarding the first minor (JUV 1), press the **<ENTER>** key.

Step #11

The information for the second minor (JUV 2) will be displayed. Make any changes to the screen and then press the **<ENTER>** key.

Step #12

Pty Juv 1's information will be displayed. Continue to enter any necessary information, such as, Placement and/or Next Action information.

Case Disposition ~ Disposing Multiple Children, continued

MITTSJ37 UCIXE1K Rel Jan03 Calhoun-JISP13DB01:P13PCSD06
Edit Event 7/14/03

Crt: F 37 13
Case: 2003 0300063301 NA GKR Bond: KILDEA/MOHR MINORS Auth: 5/01/2003 Adju
Atty: ALLEN KILDEA/MOHR MINORS Worker: FRYER
File: 3/01/2003 Dispose: 5/15/2003 Reopen: Close:

Evt: ___ Dte: 7/14/2003 Plea: ___ Dsp: ___ Pgm/Rslt: ___ Monetary: ___
Pty: ___ Cnt: ___ Attny: ___ Jur: ___ Due Dte: ___
Cmt: ___
Form: ___ Register: ___ Receipt: ___ Amount: ___

Legal Status: ___ Curfew Time: Weekday: ___ /Weekend: ___
Placement: Type: ___ Custody: N Begin: ___ End: ___
Facility: ___ Spec Rate: ___ Pty: ___ No Charge: ___

Schedule Next Action:
Next: ___ Date: ___ Time: ___ Jur: ___ Ctrm: ___
Cmt: ___

F3=Exit F10=Name F13=Cmnds F14=More Comments F16=Calc F20=Bonds

Step #13

The Edit Event screen will be returned.

Please Note: The case header is at adjudicated (**Adju**) status because both parties (**JUV 1** and **JUV 2**) were disposed on this case (petition) and there no other disposable parties for this case.

Step #14

<F3> will return you to the **Work with Events** screen.

Please Note: Two events have been created (one for each minor you selected on the **Edit Event** screen).

MITTSJ37 UCXZDFK Rel Jan03 Calhoun-JISP13DB01:P13PCSD06
Work with Events 7/14/03

Next: ___ Case: 2003 0300063301 Court: E 37 13
NA KILDEA/MOHR MINORS Adjudicate
Attorneys: REED Filed: 3/01/2003 Disposed: 5/01/2003 Reopened:

Type options, press Enter.
2=Change 4=Delete 5=Display F=Form M=Monetary P=Program/Results S=Sentence

Date	Evt#	Event	Cnt	Pty	Attny	Jurist	Receipt	Amount
5/01/2003	6	FOH	JUV	2		27878		.00
6/01/2003	6	FOH	JUV	1		27878		.00
6/01/2003	6	FOH	JUV	1		27878		.00
3/01/2003	4	PET	JUV	2		27878		.00

F3=Exit F6=Create F10=Name F13=Cmnds F16=Calc F17=Top F18=Bottom F21=Print
Record added.

Step #15

<F3> again to return to the **Work with Cases for** screen.

Please Note: The case status has changed from "O" for open to "A" for adjudicated because both minors have been disposed.

MITTSJ37 UCXZDFK Rel Jan03 Calhoun-JISP13DB01:P13PCSD06
Work with Cases for 7/14/03

Next: ___ Case: ___ Court: E 37 13
KILDEA, KARI, ANN

Type options, press Enter.
2=Change 4=Delete 5=Display 6=Notes A=Abs B=Bonds C=Charges E=Events
F=Forms M=Money N=Nxt Actns P=Parties R=ROA S=Sent W=Warrant Z=Receipt
Case Jur Pty Filed Court Balance
2003 0300063301 NA GKR JUV 1 3/01/2003 A F 37 13 .00
KILDEA/MOHR MINORS

F3=Exit F6=Create F10=Name F13=Cmnds F16=Calc F17=Top F18=Bottom F21=Prt